-HOUSE RESEARCH-

January 1993

Page

Information Brief-

Mark Shepard, Legislative Analyst 296-5051

Executive Branch Advisory Groups

This paper presents information on 167 executive branch advisory groups that the legislature has created or specifically authorized. Many of these groups will sunset June 30, 1993.

Contents

Ma R

Aggregate Information on Advisory Groups	2
General Laws Governing Advisory Groups	4
Table of Information on Each Advisory Group	6

Aggregate Information on Advisory Groups

Number of groups

This study identifies 167 executive branch advisory groups. This number includes only groups created or specifically authorized by the legislature. It does not include groups created by executive order or by action of a commissioner. The number also does not include groups that are so short-term that the legislation creating them was not codified in Minnesota Statutes.

The advisory groups can be categorized as follows:

- ▶ 110 advisory councils and committees mandated by law
- ▶ 28 advisory task forces mandated by law
- ▶ 29 advisory groups specifically authorized by law, but not mandated.

Two prior studies have been done on this issue. A 1982 study identified 79 advisory groups. A 1988 study counted 125 groups.

Number of groups, by subject area

Commerce, Economic Development and Agriculture	20
Education	25
Environment and Natural Resources	20
Health, Human Services and Corrections	72
Labor and Employment	11
Other	19

Estimated budget: July, 1992-June, 1993

Dollars

Number of Groups

0 65
1-1,000
1,001-5,000
5,001-25,000
Over 25,000
Information not available

NOTE: All information was provided by the advisory groups or their host agencies. The budget figures in this chart and in the table on pages 6 to 22 should be regarded as rough estimates. Estimates of staff time devoted to the advisory groups are not included in the budget information above.

Meetings held: July 1991-June 1992

Number of Meetings

Number of Groups

0	36
1-5	39
More than five	37
New groups	18
Information not available	37

Expiration date

Expiration Date

Number of Groups

June 30, 1993	54
Other specific date	. 4
At pleasure of appointing authority	52
None	57

General Laws Governing Advisory Groups

The legislature has enacted general rules governing advisory groups (Minnesota Statutes, section 15.059). These rules apply only if the law creating an advisory group refers to section 15.059. The general rules in section 15.059 are described below.

Names of Groups

Councils: Advisory groups in which at least one-half of the members must be representatives of specified industries, occupations, or other organizations, are called "councils".

Committees: Advisory groups in which less than half of the members must be representatives of specified organizations are called "committees".

Task forces: Advisory groups scheduled to expire within two years of creation are called "task forces".

Membership terms

Members of **advisory councils and committees** serve four-year terms. The terms of half of the members expire with the term of the governor. The terms of the other half of the members expire the following year. Members of advisory **task forces** serve until the expiration date of the task force (up to two years after the group is created).

Removal

Members may be removed at the pleasure of the appointing authority. Appointing authorities are given special authorization to remove members who miss three consecutive meetings.

Compensation

Members of an advisory group receive compensation and expense reimbursement only if authorized by the law creating the group. When a law authorizes compensation and expense reimbursement, it usually refers to section 15.059. That section provides that members of advisory **councils and committees** receive \$55 per day spent on group activity, when authorized by the group. Members of advisory **task forces** do not receive this \$55 per day. It is not uncommon for the law creating an advisory group to stipulate that members will not receive the \$55 payment.

The general rules governing expense reimbursement apply to advisory task forces, as well as to councils and committees. Members are reimbursed for meal, travel, hotel, and child care expenses.

Expiration

The 1988 Legislature provided for all advisory **councils and committees** that are governed by section 15.059 to expire on June 30, 1993. As noted in the aggregate information on page 3, this is not really a general rule--there are many groups with no expiration date.

Advisory task forces generally expire two years after their creation. However, the appointing authority generally can appoint a new task force if necessary.

Executive Branch Advisory Groups

Commerce, Economic Development and Agriculture	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Agricultural Resource Loan Guaranty Advisory Commission*	§41A.07	0	0	None	0	0
Aquaculture Advisory Committee	§17.49, subd. 1	22	5	None	0	10
Builders State Advisory Council	§326.85	7	7	None	\$4,000	16
Community and Neighborhood Development Advisory Committee*	§116J.984, subd. 11	0	0	At discretion of Trade & Economic Development Commissioner	0	0
Continuing Insurance Education Advisory Task Force*	§60A.1701, subd. 4	-	-	At discretion of Commerce Commissioner	-	-
Cosmetology Advisory Council	§155A.06	11	1	June 30, 1993	\$ 400	1
Credit Union Advisory Task Force*	§52.061	5	1	At discretion of Commerce Commissioner	0	1
Family Farm Advisory Council	§41.54	7	0	June 30, 1993	0	0
Farm Safety Advisory Commission*	§137.342	12	1	At discretion of Agriculture Commissioner	0	5
Fire Protection Systems Advisory Council	§299M.02	8	New	June 30, 1993	\$ 4,620	8-16

Commerce, Economic Development and Agriculture	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Food Safety Advisory Committee	§28A.20	13	4	None	0	4
International Partnership Program Advisory Committee*	§116J.975	0	0	At discretion of Trade & Economic Development Commission	0	0
Minnesota Organic Task Force	§31.95, subd. 3	17	4	At discretion of Ag Commissioner	0	2
Natural Wild Rice Promotion Council	§116J.645	15	0	None	0	0
Pipeline Safety Advisory Council	§299J.06	9	4	June 30, 1993	\$ 550	3
Real Estate Advisory Task Force	§82.30	0	0	At discretion of Commerce Commissioner	0	0
Real Estate Appraiser Advisory Board	§82B.05	15	5	None	\$1,000	8
Regional Advisory Committee	§116N.05	12	0	June 30, 1993	\$1,000	8
Seed Potato Certification Advisory Task Force*	§21.112, subd. 2	8	3	At discretion of Ag Commissioner	0	4
Uniform Conveyancing Forms Advisory Task Force	§507.09	12	10	At discretion of Commerce Commissioner	0	7

Education	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Alternative Preparation Teacher Licensing Task Force	§125.188, subd. 3	8	0	At discretion of Board of Teaching	0	0
Alternative Preparation Administrator Licensing Task Force	§125.1885, subd. 3	0	0	At discretion of Board of Education	0	0
American Indian Education Committee	§126.531	15	4	At discretion of Board of Education	\$ 5,000	10-20
Average Cost Funding Task Force	§135A.05	9	4	June 30, 1993	0	0
Community Education Advisory Task Force	§121.87	0	0	June 30, 1993	0	0
Curriculum Advisory Committee	§126.665	10	11	June 30, 1993	\$18,000	60
Educational Effectiveness Task Force	§121.609, subd. 1	23	5	At discretion of Education Commissioner	\$10,000	8-10
Education in Agriculture Council	§126.113	•	-	None	-	-
Elementary, Secondary and Vocational Computer Council	§121.934	14.	8	June 30, 1993	\$13,000	80
Higher Education Advisory Council	§136A.02, subd. 6	7	11	June 30, 1993	\$1,500	5
Higher Education Program Goal and Test Selection Task Force	§136A.86, subd. 1	16	3	At discretion of HECB	\$1,000	5
Indian Scholarship Committee	§124.48, subd. 3	15	5	June 30, 1993	\$ 5,000	15-25

Education	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Interagency Adult Learning Advisory Council	§124C.03	14	5	June 30, 1995	\$20,000	65
Intersystem Council	§135A.061	10	2	None	0	-
IRRRB Higher Education Advisory Council	§298.2214	-	-	June 30, 1993	-	-
Library for Blind and Physically Handicapped Advisory Council	§134.31, subd. 5	5	2	June 30, 1993	\$ 1,300	3
Nonpublic Education Council	§123.935, subd. 7	15	5	June 30, 1993	\$ 6,000	20
Outcome-based Schools Advisory Council	§120.064, subd. 6	0	0	None	0	0
Permanent School Fund Advisory Committee	§120.84	-	-	None	-	-
State Academy for Deaf and Blind Advisory Council	§128A.03	15	4	June 30, 1993	\$ 4,000	6
Student Advisory Council	§136A.02, subd. 7	11	7	June 30, 1993	\$2,000	3
Summer Scholarship Advisory Committee	§126.56, subd. 5	11	2	June 30, 1993	0	1.5
Teacher Mentoring Task Force	§125.231, subd. 2	15	5	At discretion of Education Commissioner	\$ 5,000	10-15
Teacher Preparation and Licensure Task Force	§125.185, subd. 4a	23	0	At discretion of Board of Teaching after July 1, 1994	0	16

January 1993 Page 10

Education	Minnesota Statutes	# of Members	# of Mtgs FY92		Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Uniform Financial Accounting and Reporting Standards Advisory Council	§121.901	13	6	June 30, 1993	0	48

Environment and Natural Resources	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Boundary Waters Canoe Area - Citizens Advisory Task Force*	§84.524	0	0	At discretion of DNR Commissioner	0	0
Environmental Education Advisory Board	§126A.02	17	8	None	\$ 9,100	50
Environmental Trust Fund Advisory Committee	§116P.06	11	7	None	\$14,000	8
Genetically Engineered Organism Advisory Council	§116C.93	-	-	None	-	-
Hazardous Substance Notification Advisory Committee	§299F.097	11	0	June 30, 1993	0	0
Hazardous Waste Management Planning Council	§115A.12, subd. 1	18	8	June 30, 1994	\$ 1,500	24
Low-Level Radioactive Waste Advisory Committee	§116C.839	11	-	June 30, 1993	0	0
Minerals Coordinating Committee	§93.002	4	6	None	\$603,000	10-40
Nuclear Waste Council	§116C.711	-	-	None	-	-
Outdoor Recreation Advisory Task Force*	§86A.10	0	0	At discretion of Trade & Economic Development Commissioner	0	. 0
Power Plant Siting Advisory Task Force*	§116C.59, subd. 1	-	-	At discretion of EQB	-	-

Environment and Natural Resources	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Power Plant Siting Scientific Task Force*	§116C.59, subd. 4	9	New	At discretion of EQB	0	-
Small Business Air Quality Compliance Advisory Council	§116.99	9	New	None	-	-
Solid and Hazardous Waste Market Development Coordinating Council	§115A.12, subd. 1	18	9	June 30, 1994	\$ 1,000	30
Solid Waste Management Advisory Council	§115A.12, subd. 1	18	10	June 30, 1994	\$ 1,500	30
Voyageurs National Park Citizens' Council	§84B.11	17	5	June 30, 1993	\$82,000	0
Wastewater Treatment Technical Advisory Committee	§115.54	11	8	June 30, 1993	0	7
Water and Wastewater Treatment Operators Certification Council	§115.74	6	4	June 30, 1993	0	2
Wells and Boring Advisory Committee	§103I.105	-	-	None	-	-
Wetland Heritage Advisory Committee	§103G.2242, subd. 11	-	-	None	-	-

V

Health, Human Services and Corrections	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Alcohol and Other Drug Abuse Advisory Council	§254A.04	10	9	June 30, 1993	\$ 9,850	36
American Indian Advisory Council	§254A.035	17	5	June 30, 1993	\$14,000	30
American Indian Child Welfare Advisory Council	§257.3579	17	4	None	\$ 3,000	32
Battered Women Advisory Council (required for federal funding)	§611A.34	12	11	None	\$12,000	80
Cancer Surveillance System Advisory Committee	§144.672	-	-	June 30, 1993	-	-
Caregiver Support Advisory Committee	§256B.0928	15	12	None	0	8
Chemical Abuse Prevention Resource Council	§299A.31	19	20	None	\$39,400	18
Chemical Dependency Counseling Licensing Advisory Council	§148C.02	0	New	None	0	0
Chemical Dependency Counselor Licensing Continuing Education Committee	§148C.03, subd. 2	0	New	None	0	0
Chemical Dependency Counselor Tribal Employee Committee	§148C.11, subd. 3	0	New	None	0	0
Child Abuse Prevention Advisory Council	§299A.23, subd. 2	19	7	None	\$ 5,000	40

Health, Human Services and Corrections	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Child Protection Workers Steering Committee	§626.5592	15	0	None	0	0
Community Health Advisory Committee	§145A10, subd. 10	49	10	June 30, 1993	\$26,000	165
Congregate Housing Services Advisory Committee	§256.9751, subd. 2	15	2	None	0	1
Controlled Substances Advisory Task Force*	§152.02, subd. 11	0	0	At discretion of Board of Pharmacy	0	0
Council for the Blind	§248.10	-	-	None	-	-
Crime Victim and Witness Advisory Council	§611A.71	15	12	June 30, 1993	\$75,958	328
Data Collection Advisory Committee	§62J.30, subd. 8	15	New	June 30, 1993	\$2,000	80
Day Care Facilities in Rural Minnesota Task Force	§16B.61, subd. 3	-	-	At discretion of Administration Commissioner	-	-
Day Training and Habilitation Services Task Force	§252.47	20	6	At discretion of Human Services Commissioner	0	2
Drug Abuse Resistance Education Advisory Council	§299A.331	-	-	None	-	-
Drug Utilization Services Board	§256B.0625, subd. 13a	0	New	None	\$ 3,000	160
Early Childhood Care and Education Council	§256H.195	30	12	None	\$30,000	48

Health, Human Services and Corrections	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Emergency Energy Assistance Advisory Council	§268.371, subd. 4	-	-	None	-	- -
Emergency Medical Services Advisory Council	§144.8097	17	11	June 30, 1993	\$14,000	180
General Crime Victims Advisory Council	§611A.361	11	9	None	\$12,000	80
Health Advisory Task Force*	§144.011, subd. 2	-	-	At discretion of Health Commissioner	-	-
Health Care Comission	§62J.05	24	New	None	\$40,000	500
Health Planning Advisory Committee	§62J.15	17	New	None	\$5,000	120
Health Promotion and Wellness Task Force*	§145.98	-	-	At discretion of Health Commissioner	-	-
Hearing Impaired Council	§256C.28	15	4	None	\$66,900	130
Home Care Advisory Task Force	§144A.45, subd. 3	-	-	At discretion of Health Commissioner	-	-
Human Services Occupations Advisory Council	§214.141	-	-	June 30, 1993	-	-
In-Home Services Advisory Task Force	§256.9745	0	0	At discretion of Board of Aging	0	0
Interagency Coordinating Council for Handicapped Children	§120.17, subd. 11a	-	-	June 30, 1993	-	-

Health, Human Services and Corrections	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Interagency Long-Term Care Planning Committee	§144A.31	11	10	None	\$47,500	80
Maternal and Child Health Advisory Task Force	§145.881, subd. 1	-	-	June 30, 1993	-	-
Medical Assistance Peer Advisory Task Force	§256B.064, subd. 1a	45	-	At discretion of Human Services Commission	\$370,000	240
Medical Assistance Vendor Advisory Task Force*	§256B.27, subd. 3	-	-	At discretion of Human Services Commissioner	-	-
Medical Assistance Formulary Committee	§256B.0625, subd. 13	9	6	None	\$ 3,000	160
Medical Policy Directional Task Force*	§246.017, subd. 2	0	0	At discretion of Human Services Commissioner	0	0
Mental Health Advisory Council	§245.697	-	-	None	-	-
Mental Health Practitioner Advisory Council	§148B.62	-	-	Ambiguous; possibly June 30, 1993	-	-
Mental Retardation and Related Conditions Task Force*	§252.31	. 25	4	At discretion of Human Services Commissioner	\$ 1,000	4
Minority Child Welfare Task Force*	§257.072, subd. 6	0	0	At discretion of Human Services Commissioner	0	0
Mortuary Sciences Advisory Council	§149.02			June 30, 1993		
Nurse Practitioner Advisory Task Force	§148.235, subd. 2	0	0	At discretion of Board of Nursing	0	0

•

Health, Human Services and Corrections	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Nursing Home Ancillary Services Advisory Task Force	§256B.433, subd. 1	1	On call	At discretion of Human Services Commissioner	. 0	0
Nursing Home Therapy Services Advisory Task Force	§256B.433, subd. 4	0	0	At discretion of Human Services Commissioner	0	0
Ombudsman Committee	§245.97			June 30, 1993		
Ombudsman Medical Review Subcommittee	§245.97, subd. 5			June 30, 1993		
Ombudsperson Advisory Committee	§257.0768			None		-
Organ and Tissue Transplant Advisory Council	§256B.0629	0	0	None	0	0
Pharmacy Continuing Education Task Force*	§151.13, subd. 2	10	9	At discretion of Pharmacy Board	\$ 250	8
Physical Therapists Council	§148.67			June 30, 1993		
Poison Information Center Advisory Task Force*	§145.93, subd. 2	0	0	At discretion of Health Commissioner	0	0
Practice parameter Advisory Committee	§62J.32, subd. 4	15	New	None	\$2,000	80
Preadmission Screening, Alternative Care, Home and Community-based Services Waiver Advisory Committee	§256B.0911, subd. 8	22	• 8	None	0	20

Health, Human Services and Corrections	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Pre-vocational Training for Patients with Mental Illness or Mental Retardation Advisory Task Force*	§246.56, subd. 2	0	0	June 30, 1993	0	0
Private Employers Insurance Program Advisory Committee	§43A.317, subd. 4	10	New	None	1,200-1,500	3-6
Rate Exceptions for Very Dependent Persons with Special Needs Task Force	§252.46, subd. 13	. 0	New	At discretion of Human Services Commissioner	-	
Residential and Inpatient Treatment Services for Adults Task Force	§245.476, subd. 4	0	0	At discretion of Human Services Commissioner	0	0
Residential and Inpatient Treatment Services for Children Task Force	§245.4885, subd. 4	0	0	At discretion of Human Services Commissioner	0	0
Rural Health Advisory Committee	§144.1481	-	-	None	-	
Sex Offenders Treatment Advisory Task Force*	§241.67, subd. 5	6	2	At discretion of Corrections Commissioner	0	0
Sexual Assault Advisory Council	§611A.25	11	8	None	\$12,000	40
Social Work Licensing Board Continuing Education Committee	§148B.20, subd. 2	0	0	None	0	0
Traumatic Brain Injury Advisory Committee	§144.664, subd. 4	-	-	June 30, 1993	· · ·	-
Traumatic Brain Injury Advisory Committee	§256B.093	30	6	None	0	12



January 3 Page 19

Health, Human Services and Corrections	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Wholesale Drug Distributor Task Force	§151.45	7	4	At discretion of Pharmacy Board	0	0
Women and Juvenile Offenders in Corrections Task Force*	§241.71	19	10	At discretion of Corrections Commissioner	\$11,000	15

~~

January 1993 Page 20

Labor and Employment	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Apprenticeship Advisory Council	§178.02	8	3	June 30, 1993	\$ 4,000	42
Code Enforcement Advisory Council	§175.008	11	0	June 30, 1993	0	0
Employment Agency Task Force*	§184.23	0	0	At discretion of Labor and Industry Commissioner	0	0
Occupational Safety and Health Advisory Council	§182.656	12	4	June 30, 1993	\$ 3,000	10
Plumbing Code Council	§326.41	-	-	June 30, 1993	-	-
Vocational Rehabilitation Consumer Advisory Council	§268A.02, subd. 2	-		None	-	-
Workers' Compensation Advisory Council	§175.007	12	4	None	0	25-30
Workers' Compensation Insurance Advisory Committee	§79.51, subd. 4	-	-	June 30, 1993	-	-
Workers' Compensation Self-Insurers Advisory Committee	§79A.02, subd 1	-	-	None	-	-
Youth Corps Advisory Committee	§84.0887, subd. 4	0	New	None	-	-
Youth Employment Advisory Committee	§268.363	-	-	June 30, 1993	-	-

* Group exists at the discretion of the appointing commissioner.

.

Other Groups	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Audit Guide Task Force	§6.65	15	0	At discretion of Auditor	0	8
County and Municipal State Aid Highway System Committee	\$162.02, subd. 2, \$162.09, subd. 2	21	1	June 30, 1993	\$ 5,000	12
Energy Advisory Task Force	§216C.02, subd. 1	-	-	At discretion of Public Service Commissioner	-	-
Governor's Residence Council	§16B.27, subd.	15	2	June 30, 1993	0	5
Human Rights Advisory Task Force*	§363.04, subd. 4	-	-	At discretion of Human Rights Commissioner	-	-
Insurance Advisory Task Force*	§43A.31, subd. 4	0	0	At discretion of Employee Relations Commissioner	0	0
Intergovernmental Information Systems Advisory Council	§16B.42	25	6	June 30, 1993	\$108,000	0
Investment Advisory Council	§11A.08	17	16	June 30, 1993	0	8
Mississippi River Parkway Commission	§161.1419	10	16	June 30, 1993	\$32,000	9
Peace Officer Education Advisory Council	§626.857	12	New	June 30, 1993	0	0
Productivity Fund Task Force	§16B.39, subd. 1a	0	0	At discretion of Administration Commissioner	0	0

.

Other Groups	Minnesota Statutes	# of Members	# of Mtgs FY92	Statutory Expiration Date	Est. FY93 Budget	Hrs/mon Host Agency staff serve council
Public Broadcasting Advisory Task Force*	§129D.16	0	0	At discretion of Administration Commissioner	0	0
Public Employee Insurance Labor/Management Committee	§43A.316, subd. 4	10	3	None	\$ 1,100	3
Small Business Procurement Advisory Council	§16B.20, subd. 2	13	13	None	\$10,500	. 14
State Information Systems Advisory Task Force	§16B.41, subd. 4	19	7	June 30, 1993	0	0
Statewide Telecommunications Access Routing System Council	§16B.465, subd. 2	9	4	None	\$ 150	3
Volunteer Services Advisory Committee	§16B.88, subd. 5	21	4	June 30, 1993	\$ 3,560	10
Voting Systems Advisory Task Force*	§206.57, subd. 3	4	0	At discretion of Secretary of State	0	1
Zoo Advisory Task Force*	§85A.02, subd. 4	0	0	At discretion of Zoo Board	0	0

...